

Issuance of online DO to empaneled Flour Mills was a part missing in Supply Chain since long and so was capturing of lifting by our Distributors and Flour Mills from FCI Godowns. We have attempted to remove these deficiencies. This SOP contains:

- *Creation of Online DO for Flour Mills for lifting from FCI(Page 1-9)*
- *Recording food grain Lifting from FCI(Page 10-16)*
- *Closure of RO(Page 16-20)*
- *Revised DO creation for closed ROs(Page 21-22)*
- *Atta delivery to Distributors by F. Mills and acceptance/rejection thereof by Distributors(Page 23-27)*
- *Summary of work to be done by involved stakeholders(Page 28-29)*

A step-by-step guideline for the processes mentioned above is given below:

1

DCFS/DDR shall login to Supply Chain portal and select *Supply*

The screenshot displays the Public Distribution System (PDS) portal interface. On the left, a vertical navigation menu lists various options, with 'Supply' at the bottom highlighted by a blue arrow. The main content area features a blue 'Dashboard' header, a 'Go to MIS Portal' button, and a 'User Manual' icon. The footer includes the text 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

- FPS Vacancy
- Meeting Minutes/Reports
- Inspection
- Stock
- Billing report
- FPS Status Reconciliation
- Distributor/Wholesaler Vacai
- Duare Ration
- SKO Dealer to Beneficiary Ma
- Administration
- Lifting / Distribution
- Supply

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The following submenus will appear. She/He shall then select *FCI RO Entry*

The screenshot displays the user interface of the Public Distribution System (PDS). On the left, a vertical menu is visible under the 'Supply' category, which is currently selected. The menu items include: OMSS Wheat Distribution (Inc), Adjust Districtwise Allocation, Generate Distance, **FCI RO Entry** (highlighted with a blue arrow), Input For Bank Challan, Issue Delivery Order, Reprint Delivery Order, Approve Payment (Sugar), Approve RO Closure, Reports, SMS, Licence, and Rice Supply Tender. The main dashboard area features a blue header with the text 'PUBLIC DISTRIBUTION SYSTEM' and a breadcrumb trail 'Home / Digital PDS'. Below the header, there is a 'Dashboard' section with a 'Go to MIS Portal' button and a 'User Manual' icon. The footer of the page states 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.


3

The following page opens. She/ He shall select *Allocation Year, Allocation Month, Item, FCI Godown from dropdown*. She/ He shall also *enter RO Number and Quantity* in the text boxes. All ROs for the Allocation month received from FCI shall be first entered in the system in this way.

The screenshot displays a web application interface for 'FCI RO Input'. On the left is a navigation menu with a logo at the top and several menu items: FPS Vacancy, Meeting Minutes/Reports, Inspection, Stock, Billing report, FPS Status Reconciliation, Distributor/Wholesaler Vacar, Duare Ration, SKO Dealer to Beneficiary M, and Administration. The main content area is titled 'FCI RO Input' and includes a 'Home' link. At the top right of the main area, there is a user profile icon labeled 'pritamfs DistCont' and a 'Logout' button. The form contains the following fields:


- Select Allocation Year: ***: A dropdown menu with '2021' selected.
- Select Allocation Month: ***: A dropdown menu with 'Jan' selected.
- Select Item: ***: A dropdown menu with '--Please Select Item--' selected.
- Select FCI Godown Name: ***: A dropdown menu with '--Please Select FCI Godown--' selected. A tooltip with the same text is visible below the dropdown.
- RO NO.: ***: A text input field.
- RO-Qty(Qtl.):***: A text input field.


Already created ROs for the particular Allocation month for the item shall be visible at the bottom of the page.



- FPS Vacancy
- Meeting Minutes/Reports
- Inspection
- Stock
- Billing report
- FPS Status Reconciliation
- Distributor/Wholesaler Vacat
- Duare Ration
- SKO Dealer to Beneficiary Ma
- Administration

RO-Qty(Qtl.):*

RO Date:* 



Total Allocation Qty(Qtl.)

2783.410

Total RO Qty(Qtl.)

970.870

Pending RO Qty(Qtl.)

1812.540

FCI Godown Name	RO No.	RO Qty(Qtl.)	RO Date	Delete
CP_CSD-Dabgram -918	RO123	500.000	15/12/2022 00:00:00	
CP_CSD-Dabgram -918	RO124	350.750	20/12/2022 00:00:00	<input type="button" value="Delete"/>

After creation of all ROs DCFS/DDR shall select the *Create DO* link given in the page. Alternatively, She/ He may go to menu *Input Bank Challan* and select *Flour Mill DO*.

The screenshot displays the user interface of the Public Distribution System (PDS). On the left, a sidebar menu is visible under the 'Supply' section, listing various options. Two blue arrows point to 'Input For Bank Challan' and 'Flour Mill DO'. The main dashboard area features a 'Go to MIS Portal' button and a 'User Manual' icon. The footer of the page states 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

Supply

- OMSS Wheat Distribution(Incl)
- Adjust Districtwise Allocation
- Generate Distance
- FCI RO Entry
- Input For Bank Challan
- Wholesaler DO
- Flour Mill DO
- FlourMill Revised DO
- Issue Delivery Order
- Reprint Delivery Order
- Approve Payment(Sugar)
- Approve RO Closure
- Reports

PUBLIC DISTRIBUTION SYSTEM Home / Digital PDS

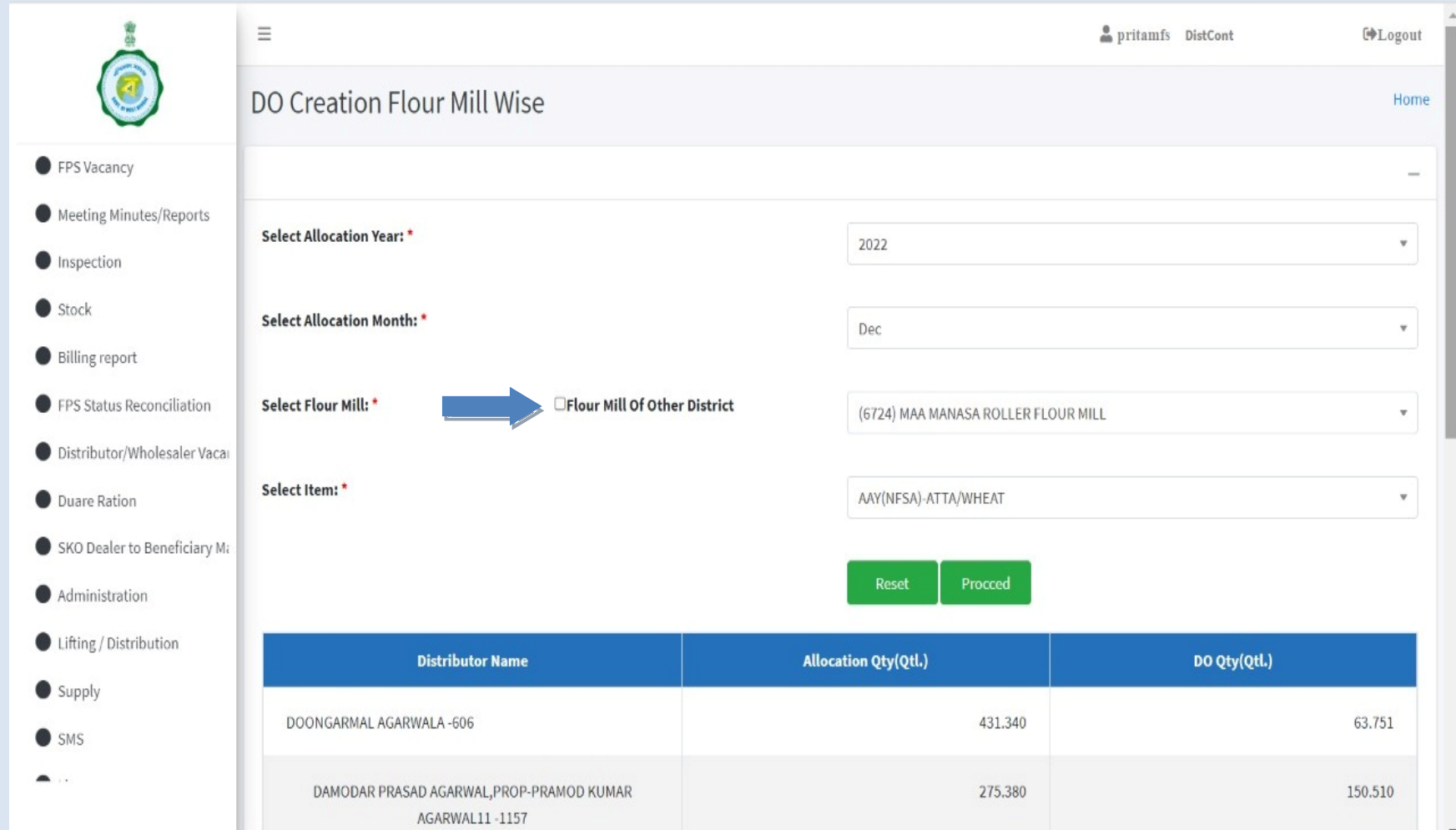
Dashboard

Go to MIS Portal

User Manual

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In the Flour Mill DO page after selection of *Allocation Year, Allocation Month* DCFS shall select *Flour Mill from the dropdown*. DCFS can also select Flour Mills of other district by selecting the *check box Flour Mill of Other District*.



The screenshot displays the 'DO Creation Flour Mill Wise' interface. The sidebar on the left contains various menu items such as 'FPS Vacancy', 'Meeting Minutes/Reports', 'Inspection', 'Stock', 'Billing report', 'FPS Status Reconciliation', 'Distributor/Wholesaler Vaca', 'Duare Ration', 'SKO Dealer to Beneficiary M', 'Administration', 'Lifting / Distribution', 'Supply', and 'SMS'. The main form area includes the following fields:

- Select Allocation Year:** 2022
- Select Allocation Month:** Dec
- Select Flour Mill:** (6724) MAA MANASA ROLLER FLOUR MILL. A blue arrow points to the checkbox **Flour Mill Of Other District**.
- Select Item:** AAY(NFSA)-ATTA/WHEAT

Below the form are two buttons: 'Reset' and 'Procced'. At the bottom, a table shows the following data:

Distributor Name	Allocation Qty(Qtl.)	DO Qty(Qtl.)
DOONGARMAL AGARWALA -606	431.340	63.751
DAMODAR PRASAD AGARWAL,PROP-PRAMOD KUMAR AGARWAL11 -1157	275.380	150.510

All NFSA Atta DOs created for Distributors (For lifting from Flour Mills) will be displayed .Entire quantity of DO issued to Distributors will be available for DO to Flour Mills.This can be issued in parts if needed.DCFS will select FCI Godown from Dropdown.Only those ROs issued against the particular Godown will be visible for selection.The entire RO quantity and quantity pending for DO to Flour Mills will be shown.The DO quantity will then have to be entered and submitted.It may be noted that entire quantity of available quantity for DO has to be completed in one/more parts and then only can be submitted.DCFS will then select Submit and click on the link Finalise/Print DO.DCFS can also delete in case of any error prior to Finalising DO by clicking the cross(x) button .

PURNA CHANDRA DAS -862		77.280		77.280
ROY ENTERPRISE -840		203.560		203.560
ITAHAR CONSUMERS CO OPERATIVE LIMITED -841		152.040		152.040
Total		1320.2		679.951

Select FCI Godown For DO Creation

FCI Godown Name*
Select RO Number*
RO Quantity(Qtl.)*
Pending RO(Qtl.)*
Enter DO Quantity(Qtl.)*

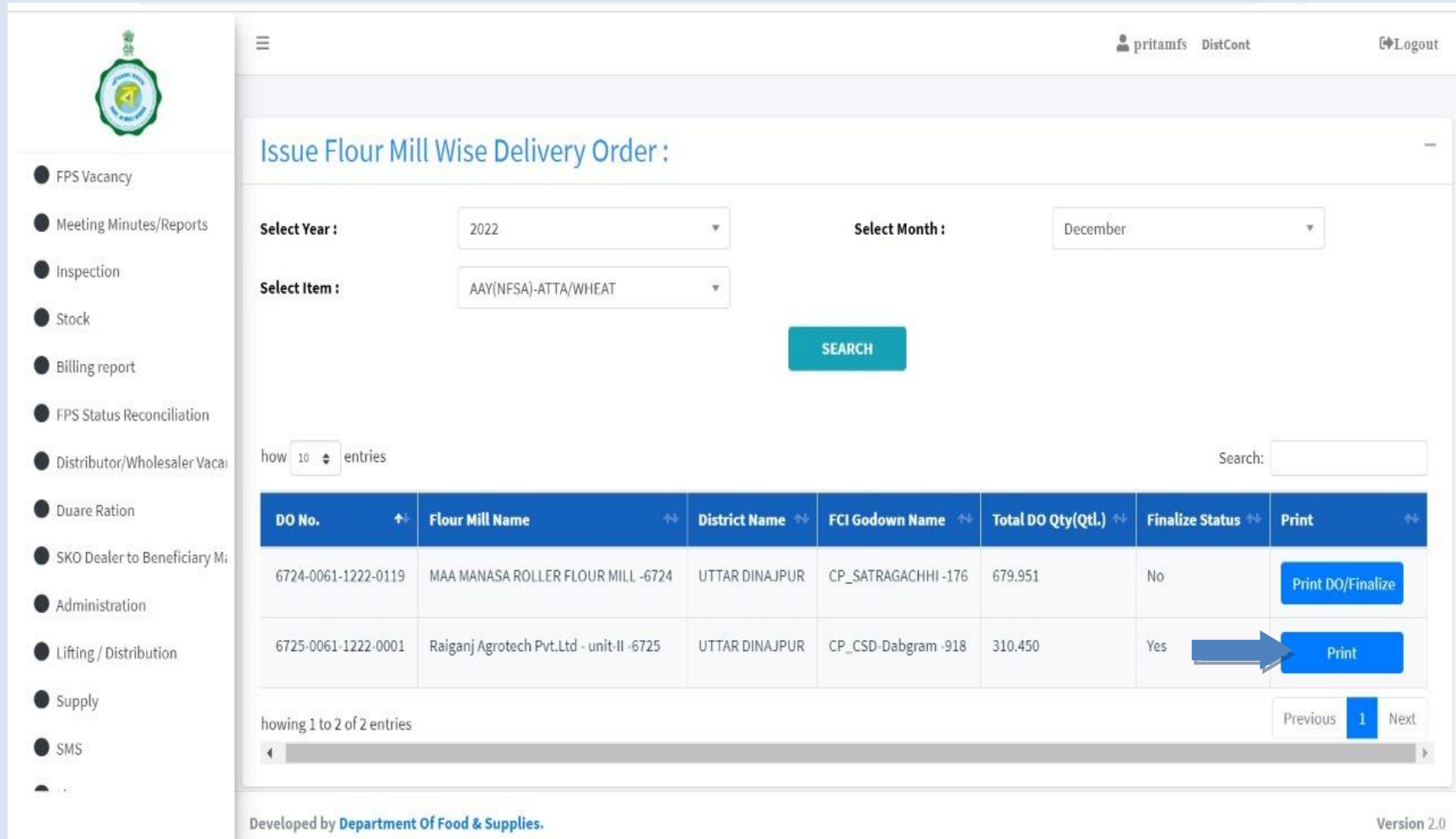
Entered DO Qty(Qtl.)
Pending DO Qty(Qtl.)

Serial	FCI Godown Name	Entered Qty(Qtl.)	RO No.	
1	CP_CSD-Dabgram -918	189.55	RO123	✕

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On selecting the *Finalise/Print DO* option system will direct to the page below for printing DO.

Already finalized DOs will be available only for printing in the Print tab.



The screenshot displays the 'Issue Flour Mill Wise Delivery Order' interface. On the left is a navigation menu with options like 'FPS Vacancy', 'Meeting Minutes/Reports', 'Inspection', 'Stock', 'Billing report', 'FPS Status Reconciliation', 'Distributor/Wholesaler Vacai', 'Duare Ration', 'SKO Dealer to Beneficiary M', 'Administration', 'Lifting / Distribution', 'Supply', and 'SMS'. The main content area has a search form with 'Select Year' (2022), 'Select Month' (December), and 'Select Item' (AAY(NFSA)-ATTA/WHEAT). A 'SEARCH' button is present. Below the search form, there are 'how 10 entries' and a 'Search:' input field. A table with 7 columns is shown: 'DO No.', 'Flour Mill Name', 'District Name', 'FCI Godown Name', 'Total DO Qty(Qtl.)', 'Finalize Status', and 'Print'. The table contains two rows. The first row has 'Finalize Status' 'No' and a 'Print DO/Finalize' button. The second row has 'Finalize Status' 'Yes' and a 'Print' button, which is highlighted by a blue arrow. At the bottom, there is a pagination bar showing 'Showing 1 to 2 of 2 entries' and 'Previous 1 Next'. The footer includes 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

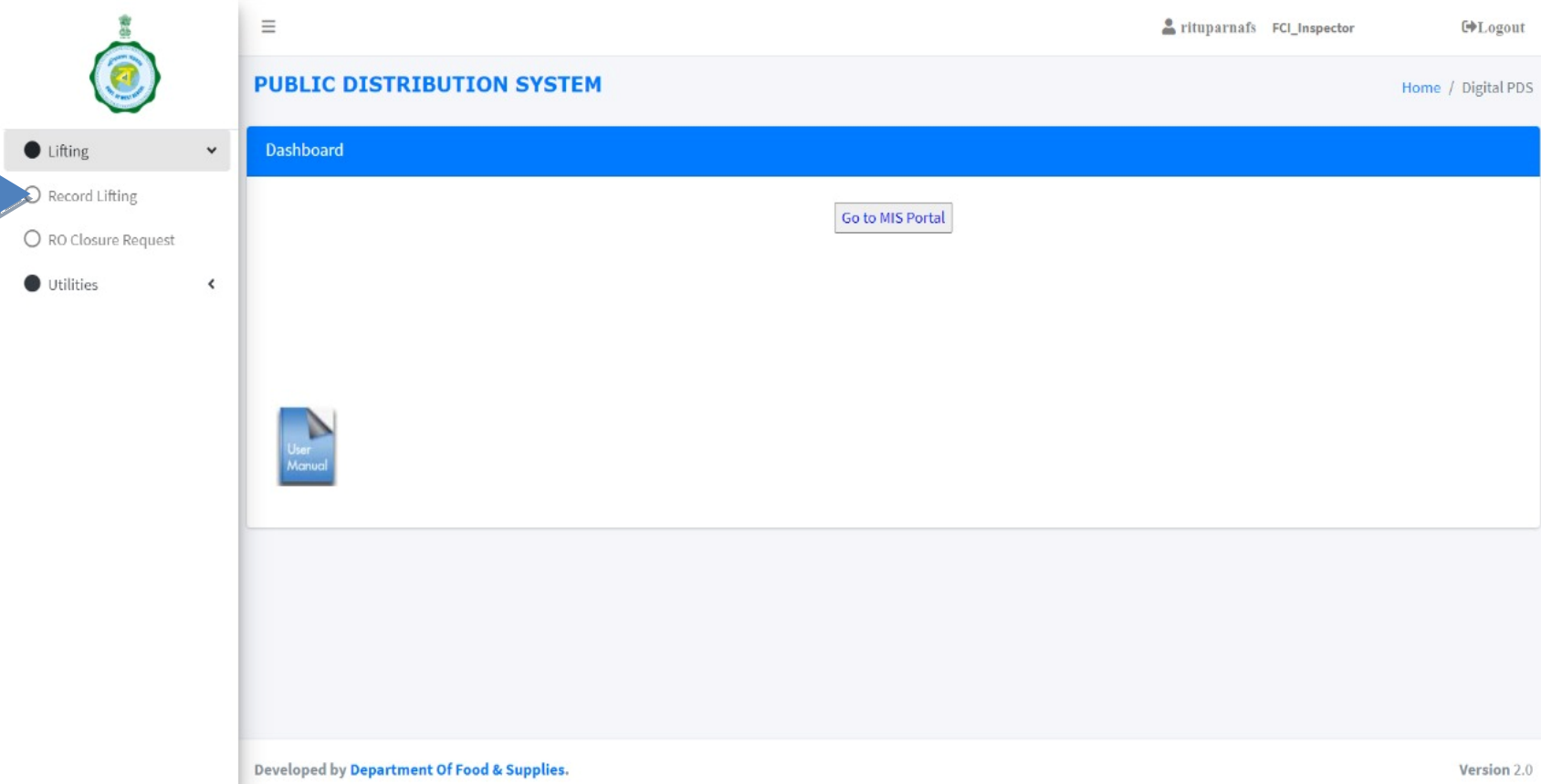
DO No.	Flour Mill Name	District Name	FCI Godown Name	Total DO Qty(Qtl.)	Finalize Status	Print
6724-0061-1222-0119	MAA MANASA ROLLER FLOUR MILL -6724	UTTAR DINAJPUR	CP_SATRAGACHHI -176	679.951	No	Print DO/Finalize
6725-0061-1222-0001	Raiganj Agrotech Pvt.Ltd - unit-II -6725	UTTAR DINAJPUR	CP_CSD-Dabgram -918	310.450	Yes	Print

On finalisation of DO by DCFS, the DO shall also be available in login of the Flour Mill for printing. She/He can print it using the menu *View and print DO*.

The screenshot displays the user interface of the Public Distribution System (PDS) for a Flour Mill. The page title is "PUBLIC DISTRIBUTION SYSTEM" and the user is logged in as "rituparnafs FlourMill". The dashboard area is titled "Dashboard" and contains a "Go to MIS Portal" button and a "User Manual" icon. The left sidebar menu is expanded, showing the following options: "Utilities", "FlourMill", "Enter Bank Details", "View and Print DO", and "Despatch Entry". A blue arrow points to the "View and Print DO" option. The footer of the page states "Developed by Department Of Food & Supplies." and "Version 2.0".


Capturing lifting made by Distributors/Flour Mills from FCI

A new user **FCI Inspector** has been created for the purpose of recording lifting from FCI by **Distributors/Flour Mills**. Such user has been created for each **District and DDR**. It shall be their responsibility to capture day to day lifting in the system against each **DO**. After logging in She/He shall select menu *Lifting* and then submenu *Record Lifting*



The screenshot displays the user interface of the Public Distribution System (PDS). The top navigation bar includes the user profile 'rituparnafs FCI_Inspector' and a 'Logout' button. The main header reads 'PUBLIC DISTRIBUTION SYSTEM' with a breadcrumb trail 'Home / Digital PDS'. The left sidebar menu is expanded, showing options: 'Lifting' (selected), 'Record Lifting' (highlighted with a blue arrow), 'RO Closure Request', and 'Utilities'. The main content area is titled 'Dashboard' and contains a 'Go to MIS Portal' button and a 'User Manual' icon. The footer indicates the system was developed by the Department of Food & Supplies and is Version 2.0.

She/He shall then *select Item, Allocation year and month* from the dropdown and press **View Details**. All DOs created by the District/DDR against FCI for the allocation month shall be visible. Then She/He select button *Capture Lifting*



CAPTURE LIFTING FOR FCI:

Select Item:

Select Year:

Select Month:

[VIEW DETAILS](#) [RESET](#)

Show entries Search:

Wholesaler/Flour Mill	FCI Godown	DO Number	DO Quantity(Qtl.)	Lifting Quantity(Qtl.)	Pending Quantity(Qtl.)	Action	Action	Action
Raiganj Ag [6725]	CP_CSD-Dabgram	6725-0061-1222-0001	310.45000	0.00000	310.45000	Capture Lifting	Delete Lifting	Finalize and Issue Challan

Showing 1 to 1 of 1 entries Previous **1** Next

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Version 2.0

12

The following box will appear. Pending quantity against the selected DO shall also be visible. Inspector shall enter *Quantity in Quintals and Vehicle number*. Current date will be pre selected. However the previous day can be selected from the calendar if needed in cases where Inspector had not been able to capture due to any exigency. But in those cases Delivery Challan will not be generated from the system. After entering the above details Inspector shall press *submit* button.

The screenshot displays a web application interface with a modal window titled "CAPTURE LIFTING :". The modal contains the following fields:


- Pending Quantity(Qtl.) : 310.45000
- Quantity(Qtl.) : Quantity
- Vehicle No. : Vehicle No.
- Date of Lifting : 19-12-2022

At the bottom of the modal are "SUBMIT" and "CLOSE" buttons. A blue arrow points to the "SUBMIT" button. The background shows a table with the following data:

Wholesaler Mill							Action	Action
Raiganj Ag [6725]	CP_CSD-Dabgram	6725-0061-1222-0001	310.45000	0.00000	310.45000	Capture Lifting	Delete Lifting	Finalize and Issue Challan

Showing 1 to 1 of 1 entries

After the details have been entered Inspector will issue *Road challan* by selecting the *Finalise and Issue Challan* button.



CAPTURE LIFTING FOR FCI:

Select Item: AAY(NFSA)-ATTA/WHEAT

Select Year: 2022

Select Month: December

[VIEW DETAILS](#) [RESET](#)

Show 10 entries Search:

Wholesaler/Flour Mill	FCI Godown	DO Number	DO Quantity(Qtl.)	Lifting Quantity(Qtl.)	Pending Quantity(Qtl.)	Action	Action	Action
Raiganj Ag [6725]	CP_CSD-Dabgram	6725-0061-1222-0001	310.45000	0.00000	310.45000	Capture Lifting	Delete Lifting	Finalize and Issue Challan

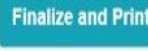
Showing 1 to 1 of 1 entries Previous **1** Next

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The following will appear and the challan can now be printed by the Inspector through the *Finalize and Print* option.

PRINT AND FINALIZE LIFTING :

Challan Number	DO Number	Challan Quantity(Qtl.)	Vehicle No.	Lifting Date	Action
6725-0061-1222-0001/122022/18	6725-0061-1222-0001	300.00000	WB126783		

CLOSE


Wholesaler
Mill

Action	Action
Capture Lifting	Delete Lifting
	Finalize and Issue Challan

Showing 1 to 1 of 1 entries

Previous 1 Next

In case of any error in entering the data, the Inspector can delete the particular record by selecting *Delete Lifting* button.



CAPTURE LIFTING FOR FCI:


Select Item

Select Year

Select Month

VIEW DETAILS
RESET

Show entries
Search:

Wholesaler/Flour Mill ↑	FCI Godown ↑	DO Number ↑	DO Quantity(Qtl.) ↑	Lifting Quantity(Qtl.) ↑	Pending Quantity(Qtl.) ↑	Action ↑	Action ↑	Action ↑
Raiganj Ag [6725]	CP_CSD-Dabgram	6725-0061-1222-0001	310.45000	0.00000	310.45000		Delete Lifting	Finalize and Issue Challan

Showing 1 to 1 of 1 entries

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16

The following box appears with all lifting details. The particular Challan record can be selected and deleted. However only those records that have not been finalised can be deleted.

The screenshot displays a web application interface with a modal window titled "DELETE FCI LIFTING :". The modal contains a table with the following data:

Challan Number	DO Number	Challan Quantity(Qtl.)	Action
6725-0061-1222-0001/122022/18	6725-0061-1222-0001	300.00000	DELETE

A blue arrow points to the "DELETE" button in the Action column. The background shows a table with columns: Wholesaler, Mill, and various numerical values. The table has one entry:


Wholesaler	Mill	Action	Action
Raiganj Ag [6725]	CP_CSD-Dabgram	6725-0061-1222-0001	310.45000	300.00000	10.45000	Capture Lifting	Delete Lifting

At the bottom of the modal, there is a "CLOSE" button. The background interface also shows a search bar and pagination controls.

In some cases due to unavailability of stock in a particular Godown FCI *Cancels/Aborts the RO midpoint.* Inspectors at FCI can now raise a *closure request of RO* even if it has been partially lifted. However at the time of raising such request it must be kept in mind that all lifting records have been entered and finalised. For closure they will select the menu *RO closure request* from their login.

The screenshot displays the PUBLIC DISTRIBUTION SYSTEM (PDS) dashboard. The top navigation bar includes the user profile 'rituparnafs FCI_Inspector' and a 'Logout' button. The main header reads 'PUBLIC DISTRIBUTION SYSTEM' with a breadcrumb trail 'Home / Digital PDS'. The left sidebar menu is expanded, showing 'Lifting' as the active section, with 'RO Closure Request' highlighted by a blue arrow. The main content area features a 'Dashboard' title, a 'Go to MIS Portal' button, and a 'User Manual' icon. The footer contains the text 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

The following page opens on raising RO closure request. Inspector will have to select Allocation Year, Month, Item and Godown. All available ROs for the selection will be available on the screen. He/She can select the button *Raise Closure Request* and request will go to login of DCFS.



- Incremental Allocation
- Utilities <

Raise DO Closure Request:

Select Year:

Select Month:

Select Item:

Select FCI Godown:

Show entries Search:

RO Number	RO Date	RO Quantity(Qtl.)	DO Quantity(Qtl.)	Lifting Quantity(Qtl.)	Pending Quantity(Qtl.)	Action	Action
RO123	2022/12/15	500.00000	310.450	300.00000	10.45000	View Details	<input type="button" value="Raise Closure Request"/>

Showing 1 to 1 of 1 entries Previous Next

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Inspector can also view details pertaining to the particular RO for tallying purposes by selecting *view details* option. All DO wise lifting details pertaining to the particular RO will be shown.

The screenshot displays a web application interface. On the left, there is a sidebar with a logo and two menu items: 'Incremental Allocation' and 'Utilities'. The main content area shows a 'DETAILS' modal window with a table of DO (Demand Order) data. Below the modal, there is a table of RO (Request Order) data. A blue arrow points from the 'View Details' link in the RO table to the 'DETAILS' modal.

DETAILS :

DO Number	DO Date	DO Quantity(Qtl.)	Lifting Quantity(Qtl.)	Pending Quantity(Qtl.)
6725-0061-1222-0001/122022/18	2022/12/19	310.45000	300.00000	10.45000

Below the modal, the main table shows the following data:

RO Number	RO Date	RO Quantity(Qtl.)	DO Quantity(Qtl.)	Lifting Quantity(Qtl.)	Pending Quantity(Qtl.)	Action	Action
RO123	2022/12/15	500.00000	310.450	300.00000	1	View Details	Raise Closure Request

Showing 1 to 1 of 1 entries

Previous 1 Next

DCFS/DDR can see the RO closure request on his screen by selecting the menu RO Closure Request. He shall also be able to view all details. After being satisfied he/she may *Approve/Reject* the request. On approval the RO along with all DOs in their present status will be aborted and the residual quantity against the RO shall again be available to the DCFS/DDR for issuance of DO.

The screenshot displays the 'Approve/Reject DO Closure Request' interface. On the left is a blue sidebar menu with various options. The main content area features a header with the title 'Approve/Reject DO Closure Request :'. Below the header are three dropdown menus for filtering: 'Select Allocation Year' (2022), 'Select Allocation Month' (December), and 'Select Item' (PHH-RICE). Below these filters are 'VIEW DETAILS' and 'RESET' buttons. A blue arrow points to the 'VIEW DETAILS' button. Below the filters is a table with columns: FCI Godown Name, RO Number, RO Date, RO Quantity(Qtl.), DO Quantity(Qtl.), Lifting Quantity(Qtl.), Pending Quantity(Qtl.), and three Action columns. The first row of data shows: CP_MANGALBARI[168], 1995/TO/DCFS/UDP/2022, 2022/11/16, 4000.00000, 3903.60000, 3500.00000, 403.60000. A blue arrow points to the 'APPROVE' button in the first Action column. Below the table is a pagination bar showing 'Showing 1 to 1 of 1 entries' and 'Previous 1 Next'. At the bottom, it says 'Developed by Department Of Food & Supplies.' and 'Version 2.0'.

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Once an RO is closed the pending quantity shall be available once again for creation of fresh DOs by DCFS/DDR.He/She shall first create the new RO through *FCI RO Entry*. He/She shall select menu”*Revised DO creation*” .He/she shall select Allocation year,month,Flour Mill and item.The pending quantity shall be available for fresh DO creation.

The screenshot shows a web application interface for creating Revised DOs. The page title is "Revised DO Creation Flour Mill Wise". The user is logged in as "pritamfs DistCont" and can click "Logout" or "Home".

The form includes the following fields:


- Select Allocation Year:** 2022
- Select Allocation Month:** Dec
- Select Flour Mill:** (6725) Raiganj Agrotech Pvt.Ltd - unit-II. There is an unchecked checkbox for "Flour Mill Of Other District".
- Select Item:** AAY(NFSA)-ATTA/WHEAT

Buttons for "Reset" and "Procced" are located below the form fields.

Below the form is a table showing the status of the flour mill:

FCIGodown Name	Total Alloted(Qtl.)	Lifted Quantity(Qtl.)	Pending Quantity(Qtl.)
CP_CSD-Dabgram -918	310.450	300.000	10.450

Thereafter he/she shall create the fresh DO in the same way as before through the *Input Bank Challan* page.



Reset
Procced

FCIGodown Name	Total Alloted(Qtl.)	Lifted Quantity(Qtl.)	Pending Quantity(Qtl.)
CP_CSD-Dabgram -918	310.450	300.000	10.450
Total	310.45	300	10.45

Select FCI Godown For DO Creation


FCI Godown Name*	Select RO Number*	RO Quantity(Qtl.)*	Pending RO(Qtl.)*	Enter DO Quantity(Qtl.)*	
<input type="text" value="CP_BIKNA -150"/>	<input type="text" value="RO125"/>	120.120	120.120	<input type="text"/>	ADD DO
Entered DO Qty(Qtl.)				Pending DO Qty(Qtl.)	10.45
Submit					
Finalize/Print					

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Delivery to Distributor by Flour Mill

Flour Mill will login into his account in Supply Chain and select “*Dispatch Entry*”. Select allocation year, month, item and view details. Then select *Create Delivery Challan*.



- Utilities <
- FlourMill >
- Enter Bank Details
- View and Print DO
- Dispatch Entry

CREATE CHALLAN :

Select Item:

Select Year:

Select Month:

Show entries Search:

Wholesaler Name	Godown Name	DO Number	DO Quantity(Qtt.)	Issue Quantity(Qtt.)	Pending Quantity(Qtt.)	Action	Action	Action
Dayanti Ro [616]	Darjeeling Flour Mills Pvt. Ltd. [5443]	22CS282	1039.30000	0.00000	1039.30000	Create Delivery Challan	Delete Delivery Challan	Finalize and Issue Delivery Challan
Sudhir Cha [611]	Darjeeling Flour Mills Pvt. Ltd. [5443]	22CS331	146.56600	0.00000	146.56600	Create Delivery Challan	Delete Delivery Challan	Finalize and Issue Delivery Challan

The following box appears. The Flour Miller will then enter *delivered Quantity, Vehicle number and delivery date and submit.*

DISTRIBUTOR DELIVERY CHALLAN :

Pending Quantity(Qtl.) : 1039.30000

Quantity(Qtl.) : 100

Vehicle No. : WB126783

Actual Delivery Date : 19-12-2022

Record Saved Successfully.

CLOSE

Wholesale Name	Action	Action
Dayanti Ro [616]	Delete Delivery Challan	Finalize and Issue Delivery Challan
Sudhir Cha [611]	Delete Delivery Challan	Finalize and Issue Delivery Challan

Showing 1 to 2 of 2 entries

Previous 1 Next

After creating and *prior to finalizing* if the miller wants, he/she can *delete* the created Challan.

DELETE DISTRIBUTOR DELIVERY CHALLAN :

Challan Number	DO Number	Challan Quantity(Qtl.)	Action
22CS282/112022/19	22CS282	100.00000	DELETE

CLOSE

The distributor has to select the menu *Challan* in his login. He/ She can *raise a dispute* for any challan by viewing details after selecting item, allocation month and year. The disputed challan quantity shall be automatically available for delivery by the Flour Miller.

RAISE CHALLAN DISPUTE :

Select Item: AAY(NFSA)-ATTA

Select Year: 2022

Select Month: November

[VIEW DETAILS](#) [RESET](#)

Show 10 entries Search:

Challan No.	FlourMill Name	Challan Quantity(QtL.)	Vehicle ID	Delivery Date	Status	Action
22CS282/112022/19	Darjeeling Flour Mills Pvt. Ltd. [5443]	100.00000	WB126783	2022/12/19		Raise Dispute

Showing 1 to 1 of 1 entries Previous 1 Next

Steps in Login of DCF&S:

✓ *FCI RO Entry:*

1. All ROs for the Allocation month received from FCI shall be first entered in the system in “FCI RO Input” page under menu “Supply”.

✓ *Input Bank Challan->Flour Mill DO:*

1. All DOs to be issued to Distributors for lifting from Flour Mills to be created first.
2. Entire quantity of DO issued to Distributors will be available for DO to Flour Mills.
3. FCI Godown wise DO will be created for Flour Mill.
4. DO quantity will then have to be entered and submitted.
5. Click on the link Finalise/Print DO.
6. Finalise DO and Print as required.

✓ *RO Closure Request:*

1. DCF&S view all details related to RO for closure.
2. On approval the RO along with all DOs in their present status will be aborted and the residual quantity against the RO shall again be available to the DCFS/DDR for issuance of DO.

Steps in Login of FCI Inspector:

1. Inspector will record lifting from FCI under menu Lifting and then submenu Record Lifting.
2. Inspector will issue Road challan by selecting the Finalise and Issue Challan button.
3. Inspectors can now raise a closure request of RO even if it has been partially lifted. However at the time of raising such request it must be kept in mind that all lifting records have been entered and finalised. For closure they will select the menu RO closure request from their login.

Steps in Login of Flour Mill:

- 1 Flour Mill can View and print DO.
- 2 Flour Mill can create delivery challan to distributor through menu Dispatch Entry. Here they to enter quantity, vehicle No. and delivery date.

Steps in Login of Distributor:

1. Distributor can Accept/ Reject Delivery Challan by Flour Mill under Challan menu.

Thanks